

GREAT ROOM CLEANING RESPONSIBILITIES/CHECK OUT

GREAT ROOM/KITCHEN

- Clean and Sanitize
 - Countertops
 - Sinks/Faucets
 - Outside of appliances
 - Inside of microwave/oven/frig (if needed)
 - Table tops and chairs
- Sweep and mop floor
- Spot clean cabinet exteriors (if needed)

BATHROOMS

- Clean and sanitize
 - Countertop and sink
 - Toilet

OTHER:

1. Take trash out to receptacles located out the west door. If receptacles are full then please take some back to your residence with you.
2. Store white tables and chairs back in closet (if used)
3. Return permanent furniture to original location if moved.

BEFORE YOU LEAVE:

1. Set thermostat at 60 degrees (winter) or 80 degrees (summer)
2. Turn off all inside lights
3. DEADBOLT GLASS DOUBLE DOOR AND WEST EXIT DOOR
4. Leave through great room door and front door of facility.